

Hancock County Board of Commissioners
Regularly Scheduled Meeting
April 4, 2023

Commissioner President Spalding called to order the April 4, 2023, Hancock County Commissioners Board meeting at 8:40 AM. Those present were Board of Commissioners, Bill Spalding, Gary McDaniel, Auditor Debra Carnes, Executive Liaison Administrator Chyan Gilaspy, and County Attorney Scott Benkie. Commissioner John Jessup was absent.

Highway Department

County Engineer Gary Pool presented three 80% reimbursed contracts for signature, construction closures listed on County website, 600W/200N roundabout construction (no access to 200N from 600W during construction), 600W road and utility closures, tort claim, Grandison road sinkhole, and delaying chip sealing until after Flat 50.

Commissioner McDaniel motioned to approve the LPA consulting contract between Hancock County and Beam, Longest and Neff LLC des. # 1802940 for the construction observation of CR 600W from CSX to Bridge 145 road reconstruction in an amount not to exceed \$892,000. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to approve the LPA consulting contract between Hancock County and CHA Consulting des. #1902796 for the construction inspection of Hancock County Bridge 95 in an amount not to exceed \$178,785.03. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to approve the LPA consulting contract between Hancock County and SJCA Inc des. #1902793 for the construction inspection of Bridge #36, in an amount not to exceed \$139,808. Commissioner President Spalding seconded. **Motion carried 2-0.**

*Commissioner President Spalding recessed the Board of Commissioners meeting at 8:55AM.
Commissioner President Spalding reconvened the Board of Commissioners meeting at 9:02AM.*

Facilities Manager

Facility Manager Cory Taylor discussed surplus item storage, pest control issues and a quote from Mint Pest Control, MacAllister generator contract, Memorial Building boiler blower motor is out, getting elevator repair quotes, Gladiator roof repair quote of \$4,500-\$5,500 – Commissioners requested a contract with warranty information, getting the fountains working out front, and getting additional elevator remodel quotes.

Commissioner McDaniel motioned to allow Facility Manager Cory Taylor to collect surplus items from County offices, submitting the record to the Auditor, and storing at the old jail until an auctioneer can be identified. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to approve the service contract with MacAllister CAT for Annex Building generator in the amount of \$5,414 for 36 months. Commissioner President Spalding seconded. **Motion carried 2-0.**

Weights and Measures

Inspector Richard Simon requested \$10,000 for the purchase of new equipment or a like-new model from Delaware County. Discussion had.

Commissioner McDaniel motioned to allow Richard Simon to seek out a portable fuel dispenser calibration unit in an amount not to exceed \$10,000 either new or used from Delaware County. Commissioner President Spalding seconded. Auditor Carnes asked if Weights and Measures had a line item for equipment, Mr. Simon said no. **Motion carried 2-0.**

Crossroads Air Show

Co-Chair Charlie Hiltunen and Director John Pelletier discussed the air show leadership, consultants, collaborators, sponsors, event timeline and logistics, beneficiaries, performers, and exhibits. Tourism Director Brigitte Cook-Jones discussed the expected \$8.7 direct economic impact in the County due to the air show and other impacts to the County. Issues include parking, traffic, determining ticket sales, and a weather emergency plan. Commissioner President Spalding asked about the traffic plan. Pelletier discussed not selling more tickets than they can park and selling tickets per car or per person, and being flexible for traffic plans. Commissioner President Spalding asked about communication between state and local first responders; Pelletier discussed needing to have more communication. Sheriff Burkhart discussed Sheriff Department staffing and traffic concerns and needing a plan as soon as possible. Discussion had.

*Commissioner President Spalding recessed the Board of Commissioners meeting at 10:23AM.
Commissioner President Spalding reconvened the Board of Commissioners meeting at 10:33AM.*

Prosecutor's Office

Prosecutor Brent Eaton discussed his request for three new employees during the budget process. Discussion had.

Commissioner President Spalding motioned to give a favorable recommendation to County Council for the Prosecutor to hire an additional paralegal, victim assistance coordinator, and attorney, as presented. Commissioner McDaniel seconded. **Motion carried 2-0.**

E911

Deputy Director Greg Shamblin discussed setting up a backup 911 center for the air show, combining the generator contracts, 911 Board recommendations for Wilkinson PD radios, soundproofing quote, and out of state travel requests. Discussion had.

Commissioner McDaniel motioned to approve the Motorola radio purchase for \$17,144.95 Wilkinson PD, to be paid from the E911 CCD. Commissioner President Spalding seconded. **Motion carried 2-0.** Auditor Carnes stated the contract needs a signature page and discussed the contract.

Commissioner McDaniel rescinded his prior motion.

Commissioner McDaniel motioned to approve the Motorola radio purchase for Wilkinson PD, not to exceed \$17,144.95 to be paid from the E911 CCD, contingent upon Board approval of the contract. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to approve the quote from Sound Management Group in the amount of \$6,846, to be paid from the 911 Bond. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to approve the out of state travel request for John Jokantas, Craig Lindsay, and Jason Haddix for the NENA National Conference from 6/18/23-6/22/23 to be paid from E911 LIT. Commissioner President Spalding seconded. **Motion carried 2-0.**

IT

Director Bernie Harris discussed repairing the Commissioners' Courtroom projector screen motor \$3,300 or replace the screen for \$10,500, monitors for the courtroom, replacing the screen with a pull-down version, and a Dell software/hardware backup three year lease for \$175,081. Discussion had.

Commissioner McDaniel motioned to enter into a lease agreement for computer equipment with Dell Financial Services in the amount of \$59,676.36 annually for three years, totaling 175,081 to be paid from IT's computer hardware budget. Commissioner President Spalding seconded. **Motion carried 2-0.**

Tile Crossing County ROW Discussion

Landowner Phil Scott requested financial assistance for a road cut to repair a private drainage tile that ties into a county tile. Discussion had. Commissioners will discuss culvert cost with Engineer Pool and call the landowner after the next meeting.

Planning Department

Director Kayla Brooks presented ordinances for the Board of Zoning Appeals and Plan Commission for signatures.

Commissioner Spalding introduced Ordinance 2023-4A, an Ordinance Amending Title XV, Chapter 156 §156.006, Plan Commissioner Membership and Repealing §156.014 and §156.015.

Commissioner Spalding motioned to suspend the rules to allow for adoption on the day of introduction. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner Spalding motioned to adopt Ordinance 2023-4A, as presented. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner Spalding introduced Ordinance 2023-4B, an Ordinance Amending Title XV, Chapter 156 §156.007, Board of Zoning Appeals Membership.

Commissioner Spalding motioned to suspend the rules to allow for adoption on the day of introduction. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner Spalding motioned to adopt Ordinance 2023-4B, as presented. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to appoint Lacy Willard to the Plan Commission for a one year term ending 12/31/2023 to position A23. Commissioner Spalding seconded. **Motion carried 2-0.**

Commissioner Business

Commissioner McDaniel motioned to approve claims and payroll as presented. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner President Spalding motioned to approve minutes for 2-21-23, 3-7-23, and 3-21-23 as presented. Discussion had. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner President Spalding motioned to accept the performance bond for Platinum Properties Management Company LLC for Colonnade Section 1 monuments and markers in the amount of \$1,250.07. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioner President Spalding motioned to accept the performance bond for Platinum Properties Management Company LLC for Colonnade Section 2 monuments and markers in the amount of \$7,625. Commissioner McDaniel seconded. **Motion carried 2-0.**

Pennsy Trail bids and County property purchase request moved to next meeting.

Commissioner President Spalding motioned to accept the CM(a) bids for the remodel of the old jail and community corrections buildings from Envoy, Skillman Corp, Skender, and Powers and Sons Construction for review of legal counsel and potentially award next meeting. Commissioner McDaniel seconded. **Motion carried 2-0.**

Commissioners and Auditor Carnes discussed transferring the Economic Development Administrator for the RDC position to the Auditor's Office and made no action regarding the vacated Executive Administrator/Office Manager position.

Commissioner McDaniel motioned to move the position of the RDC Economic Development and Administrative Assistant to the Auditor's Office, with the understanding she is under the Auditor's authority. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to appoint Commissioner President Spalding to the Hancock County Education and Innovation Center Board. Commissioner President Spalding seconded. **Motion carried 2-0.**

Commissioner McDaniel motioned to adjourn until the next regularly scheduled meeting. Commissioner Spalding seconded. **Motion carried 2-0.**

The Hancock County Board of Commissioners meeting adjourned at 11:54 AM.

Commissioner Bill Spalding, President

Commissioner Gary McDaniel, Vice-President

Commissioner John Jessup

Attest: _____
Debra Carnes, Hancock County Auditor